



23 October 2008

MEMORANDUM TO:

Dr Fabio Luciani
School of Medical Sciences

UNSW GRANTS MANAGEMENT
OFFICE
File: 2007/0762

RE: 2008 NHMRC Biomedical (Aust) Training Fellowship– ID No. 510428
Modelling the evolution of Hepatitis C virus by integrating large sequence-and immunological databases


2008: \$69,750 2009: \$69,750* 2010: \$69,750* 2011: \$69,750*

Further to the memorandum dated 28 May 2008 and approval from NHMRC re change in department within UNSW, please find below your revise account details effective 1 November 2008. Kindly ensure that you liaise with the School Administrator from BABS to ensure that all the relevant expenses have been charged to RM05809 & RM05810 so that the account can be finalise and close. Please note that the budget in RM06329 & RM06330 will be indicative until RM05809 & RM05810 is finalised.

UNSWA Business Unit	RE105 Fund	APPP Organisation	RM06329 (TSP @ \$64,750pa*) Project
UNSWA Business Unit	RE105 Fund	APPP Organisation	RM06330 (DRC @ \$5,000pa) Project

The above NSS financial project has been created for your fellowship. Please quote these details on any requisitions or financial documents. *(Please note that the above budget is indicative as annual indexation may apply to some component of the budget)*

- All correspondence to the NHMRC relating to the fellowship should be forwarded via UNSW Grants Management Office.
- The Conditions relating to NHMRC Fellowships are available on the NHMRC website at <http://www.nhmrc.gov.au>
- You will need to contact your Head of School/Centre or School/Centre administrator regarding your appointment. It is the responsibility of your School/Centre to liaise with the Human Resources to ensure that all administrative requirements regarding your appointment (including submitting HR10 form) are completed. In submitting this form to Human Resources it is usual to request appointment for the full length of time for which funds have been provided. Liaise with your School Administrator for the completion of this form.
- If your project involves ethics or biosafety clearances, please note that you must ensure they are kept up to date. Researchers are responsible for renewing any relevant clearances, which may expire before the end of the project, and we are required to certify currency with each **Annual Progress Report**.
- **Mid-Term Report** due: within 3 months on completion of the 2nd year of the fellowship (approx September 2010). **Final Report** due: within 3 months after the period of grant or the termination of the grant. The reporting requirement is available from the NHMRC website at <http://www.nhmrc.gov.au/fellows/funded/manage/training.htm>
- If you require information or advice during the course of your grant, please do not hesitate to contact me on 9385 5208 (email: chris.kueh@unsw.edu.au).


Christine Kueh
Senior Grants Officer

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Cc: Associate Dean (Research), HOS, W Nittel (BABS), J Hatzi (SOMS)