

MFAC 4501 Independent Learning Project - 1

The production of the Literature Review is expected to reflect the culmination of a collaborative process, of review and editing, in which both the student and the supervisor are satisfied that the end product accurately reflects the current standing of knowledge in the area of research. At the time of submitting the literature review (see below) the supervisor will be required to warrant, not only that the *literature review* been completed to their satisfaction, but that the student has made timely and appropriate *progress* in all aspects of their ILP project. Both requirements must be met before a **satisfactory** grade is recorded on the student's academic record.

1. Where both the *Literature Review* and the student's *progress* are satisfactory the student will progress to ILP-2 [MFAC4502].
2. Where a *Literature Review* is found to be **unsatisfactory** by the supervisor, the ILP committee will inform the student that they may resubmit a revised report by a given date, and a WD (With Held) recorded on the student's academic record.

If the revised Literature review:

- a) is found to be **satisfactory**, the revised literature review will be retained in the student's portfolio and the grade will change from a WD to Satisfactory on the student's academic record.
 - b) is **not** submitted by the due date, or found to be **unsatisfactory**, the grade will change from a WD to an UF (Unsatisfactory Fail). A copy of the revised Literature review will remain in the student's portfolio.
3. Where the student's *progress* is found to **unsatisfactory** the student will be referred to the ILP committee and a WD (With Held) recorded on the student's academic record. Following examination of the ILP-work contract and consultation with the supervisor and student, the ILP committee will devise an appropriate course of action: this may include variation in the project design and/or supervisor, and the establishment of a remediation process.

Where the student:

- a) **complies** with the remedial action, the grade will change from a WD to Satisfactory on the student's academic record and the student may progress to ILP2.
 - b) **fails to comply** with the remedial action the grade will change from WD (With Held) to UF (Unsatisfactory Fail).
4. Where both the student's *Literature Review* and *progress* have been found to be **unsatisfactory** the conditions of points 2 and 3 must be met before any change in the student's grade is made, in the case where the student **fails to comply** with any of the aspect of remediation the student's grade will change from WD (With Held) to UF (Unsatisfactory Fail).

Those students failing to achieve a **satisfactory** performance in ILP-1 (i.e., those falling into categories 2b, 3b or 4 above) will be ineligible to progress to an ILP-2 enrolment. Following discussions with the ILP supervisor and the student, the ILP committee may recommend that:

- a) the student commence their clinical course work and re-enrol in ILP-1 [MFAC 4501] the following year,
- or
- b) the student re-enrol in ILP-1 [MFAC-4501] and proceed with the same, revised or a new ILP project.

The nature of the recommendation will be determined on a case-by-case basis by the Assessment Review Committee following a recommendation from the ILP-committee.

MFAC 4502 Independent Learning Project - 2

Towards the end of the second ILP-enrolment [MFAC4502] ILP supervisors are required to warrant that the student has made appropriate and timely progress in all aspects of their ILP project. This assessment should be undertaken with reference to the timeline described ILP-work contract with appropriate consideration to the diligence and effort with which the student attempted to resolve problems as they arise. Matters beyond the student's immediate control (e.g., unexpected delays in the supply essential equipment or reagents) should not contribute to the student's assessment.

1. Those students demonstrating a **satisfactory** level of progress will proceed to their final, ILP-3 [MFAC4503] enrolment.
2. Those students whose progress has been **unsatisfactory** will be referred to the ILP committee and a WD (With Held) recorded on the student's academic record. The ILP committee, in consultation with the supervisor and the student will devise an appropriate course of action: this may include variation in the project design and/or supervisor, and the establishment of a remediation process.

Where the student:

- b) **complies** with the remedial action then the grade will change from a WD to Satisfactory on the student's academic record and the student may progress to ILP3.
- b) **fails to comply** with the remedial action the grade will change from WD (With Held) to UF (Unsatisfactory Fail). Subsequent re-enrolment of students falling into this category will be at the discretion of the ILP committee.

MFAC 4503 Independent Learning Project - 3

The production of the Final Report is expected to reflect the culmination of a collaborative process, of review and editing, in which both the student and the supervisor are satisfied that the end product accurately reflects the outcomes of the project. An external reviewer will assess and fully grade this report. This process of review will be at arms length from the supervisor and the student.

1. Where the student's report is found to be satisfactory by the external examiner (graded greater than 50%), the ILP committee may review the final report and the comments made by the examiner before making a recommendation of the final mark to the assessment review committee.
2. If a final report is deemed to be **unsatisfactory** by the external examiner (graded less than 50%), the ILP committee will review the final report and the examiners comments and a WD (With Held) recorded on the student's academic record. In consultation with the project supervisor and examiner, the ILP committee will determine the nature of any remedial assessment and advise the student of their decision.

Where the student:

- a) **complies** with the remedial assessment the grade will change from a WD to a Pass (PS 50%), no grades greater than 50% will be awarded.
- b) **fails to comply** with the terms of the remedial assessment the grade for the course will change from WD (With Held) to UF (Unsatisfactory Fail). Subsequent ILP enrolment of students falling into this category will be determined on a case-by-case basis by the ILP-committee.